AIR CHARTER SERVICE

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# Carbon Reduction Plan

***Reference to PPN 006 Carbon Reduction Plan – Government Commercial Agency***

**Publication date: 27 November 2026**

## Commitment to achieving Net Zero

Air Charter Service Group Ltd. is committed to achieving Net Zero emissions from its internal operations and supports the UK Government Net Zero 2035 objective.

## Baseline Year (Tonnes of CO2e):

### FY2023/24 (1 Feb 2023 - 31 Jan 2024)

| Emissions | Total ($tCO_2e$) |
|---|---|
| Scope 1 | 159 |
| Scope 2 | 665 |
| Scope 3 | 4,260 |
| **Total Emissions** | **5,084** |

The emissions reported within this Carbon Reduction Plan relate to all the Air Charter Service offices worldwide, there are currently 44 offices across 6 continents.

## Current Emissions Reporting (Tonnes of CO2e)

### Reporting Year: FY2024/25 (1 Feb 2024 – 31 Jan 2025)

| Emissions | Total ($tCO_2e$) |
|---|---|
| Scope 1 | 134 |
| Scope 2 | 647 |
| Scope 3 | 3,310 |
| **Total Emissions** | **4,091** |

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Reported emissions have reduced by 993 $tCO_2e$, representing a 19.53% decrease compared with the FY2023/24 baseline.

## Emissions reduction targets

To continue our progress to achieving Net Zero, ACS has adopted a Net Zero internal operations target by 2035. Since the FY2023/24 baseline year, reported emissions have reduced from **5,084 $tCO_2e$ to 4,091 $tCO_2e$**, representing a reduction of approximately **19.5%.**

Based on a November 2023 headcount of 586 employees, FY2023/24 emissions equate to approximately 8.68 $tCO_2e$ per employee. By November 2025, with 691 employees and FY2024/25 emissions of 4,091 $tCO_2e$, this equated to approximately 5.92 $tCO_2e$ per employee. On this basis, emissions intensity per employee reduced by around 32%.

## Carbon Reduction Projects

ACS takes a multi-faceted approach to reducing its environmental impact.

1. ACS has attained and continues to uphold carbon neutrality across its internal operations since 2007 and has implemented an environmental management system aligned with ISO 14001.

2. We offset our Scope 1, 2 and 3 emissions through Climate Impact Partners, using carbon credits from projects we select that aim to reduce greenhouse gas emissions around the world.

3. ACS continues to support PhD research into sustainable aviation, helping to contribute to the development of longer-term solutions for reducing aviation-related emissions.

4. Business Travel Management - ACS implemented the Egencia travel management platform in September 2025, providing a more centralised approach to managing business travel and supporting improved oversight and visibility of travel-related activity and emissions data.

5. Cycle-to-Work Scheme - Since 2021, ACS has offered employees access to a Cycle-to-Work Scheme, providing tax-efficient options for purchasing bicycles and encouraging more sustainable, lower-carbon commuting choices.

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6. Electric car scheme - Since 2025, ACS has provided employees with access to a UK government-approved electric vehicle scheme, offering tax-efficient savings of up to 40% on a range of eligible fully electric cars, alongside a free home charger. By reducing the financial barriers to switching to an electric vehicle, the scheme supports employees in making more sustainable, lower-carbon commuting choices.

7. Transition to Lower-Emission Vehicles - ACS has continued to shift its company vehicle fleet towards lower-emission alternatives, with the majority of vehicles now hybrid or fully electric and the UK fleet entirely comprising of hybrid vehicles. The proportion of fully electric vehicles continues to grow, further supporting ACS's transition towards more sustainable transportation.

8. Energy Usage by IT - ACS's IT team has updated PC power settings so monitors automatically go to sleep after a set period of inactivity, rather than staying on during the day or overnight. The screens wake when colleagues return to their desks, saving electricity without anyone needing to shut down their PC or change how they work.

9. Waste reduction and increased recycling – At our London headquarters, we're encouraging colleagues to reduce waste and recycle more. Initiatives include replacing single-use cups with reusable alternatives and automatic paper towel dispensers in all bathrooms to help reduce paper waste. In the canteen, we've also added more food waste bins and provided separate recycling bins to make it easier for colleagues to sort their waste.

## Future carbon reduction initiatives

**1. Solar Energy Project:**
ACS is currently proposing the installation of solar panels at our UK headquarters. This initiative is aiming to increase the use of renewable energy, reduce reliance on grid-supplied electricity, and improve the long-term energy sustainability of the office.

**2. Improving Emissions Data:**
ACS continues to enhance the quality, accuracy, and completeness of its emissions data through our relationship with Climate Impact Partners and Turley, our third-party assessors, supporting more effective measurement, reporting, and future emissions-reduction initiatives.

**3. Transitioning energy purchasing to certified green energy providers:**
This is in process in our London Head office where ACS has control over its energy suppliers. In all other offices, ACS regularly petition their landlords to consider also switching their energy suppliers, as well as considering other green energy initiatives in the building where ACS is a tenant.

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**4. Strengthening environmental initiatives across our global offices:**
ACS will strengthen environmental initiatives across its global offices to help reduce its carbon footprint. We'll set clear environmental objectives for each office, including reducing paper waste and, where possible, switching to renewable energy providers.

## Declaration

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standards for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and use the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the Chief Operating Officer.

*Signed on behalf of the Supplier:* *Ruan Courtney*

**Ruan Courtney, COO**

Date: 27/11/2026 https://ghgprotocol.org/standards/scope-3-standard

[1] https://ghgprotocol.org/corporate-standard

[2] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

[3] https://ghgprotocol.org/standards/scope-3-standard